

Positive Coaching Alliance Online Course Instructions

Partner Name: LTYA

Required Course(s): DGC: Coaching for Winning and Life Lessons

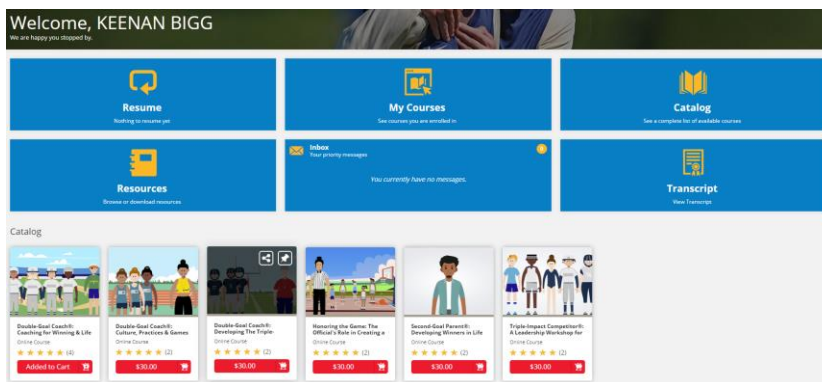
Coupon Code: LakeTravis22

1. Go to [PCA's Online Course Page](#)

Existing Users: If you signed up for a course after 9/1/18, we have transitioned your account to our new platform. To access your account simply click **Login** and use the "forgot password" function to set a new password.

If you are new to PCA's Online Courses – or registered for your last course before September 1, 2018, Please Click **Sign Up**

2. Once registered or signed in – you will be taken to your PCA Online Course Dashboard:



Visit the Catalog at the bottom of the page, and click the **\$30.00 – Add to Cart** button underneath the course you wish to complete.

3. In the upper right corner, click the shopping cart icon and **View Shopping Cart**

4. After confirming you've selected the correct course, Enter your Coupon Code listed above and click **Apply** and once discount is applied, click **Proceed to Checkout**

5. Complete the shipping information (required) and payment process (if necessary) and click on **View Course** to begin!